



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	ADITYA NARAYAN COLLEGE, DUMKA
• Name of the Head of the institution	DR. SANJAY KUMAR SINGH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7992333488
• Mobile No:	9931008707
• Registered e-mail	ancollege1979@gmail.com
• Alternate e-mail	rabiulanc@rediffmail.com
• Address	NETUR PAHARI, P.O- KULHARIA, VIA-SHIVPAHAR, DUMKA JHARKHAND
• City/Town	DUMKA
• State/UT	Jharkhand
• Pin Code	814101
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	SIDO KANHU MURMU UNIVERSITY, DUMKA				
• Name of the IQAC Coordinator	DR. MD. RABIUL ISLAM				
• Phone No.	9431307644				
• Alternate phone No.	9431307644				
• Mobile	9431307644				
• IQAC e-mail address	ancollege1979@gmail.com				
• Alternate e-mail address	rabiulanc@rediffmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://ancdumka.org/DOCUMENTS/AQR%20Report%202019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://ancdumka.org/DOCUMENTS/Academic%20Calendar%202020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.58	2017	22/02/2017	21/02/2022
6. Date of Establishment of IQAC			23/03/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
ADITYA NARAYAN COLLEGE, DUMKA	0	N/A	2021	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Organized National Seminar and Webinars. 2. Cleaning the college campus and their surrounding. 3. Plantation Programme 4. Mask and sanitizer have been distributed and online classes have been arranged for the students. 5. Repair Building.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Academic and Administrative Leadership workshop for HODs and Administrators	During the year 2020-21 workshop on periodical basis has been organised for HODs and Administrators for enhancing their academic and administrative leadership ability.	
Plantation Program	During on set of monsoon plantation programme has been organised for green belt development in and around college campus. For plantation programme silvicultural and herbal plants has been preferred.	
IQAC Meeting	Altogether five IQAC meetings	

	has been organised for overall screening of academic and extra curricular activities in the college.
Online Admission Porcess for Semester- I	After receiving instruction from the university, online admission process has been statred for semester- I by applying through Chancellor Portal .
Commencement of Classes Semester- II, IV & VI	Commencement of Classes for Semester- II, IV & VI has been made as per the master routine.
Parents Teachers Meeting	Parents teacher meeting has been organised to screen the progress of students and categorise the good and the poor students .
Unit Test	Unit Test for the internal assesment of students has been organised at the end of each semester.
NSS Day	NSS day has been celebrated every year in the college. Presently three NSS units are active. They are always running several awarness programme in diffrent near by villages for socio- economic and environmental awarness of villages as well as students.
Semester- I Class begins	During the month of september 2020 semester - I Class begun as per routine.
COVID- 19 Awareness Programme	Awarness programme for COVID-19 has been organised on regular basis.
Semester- I, II, III, IV & VI Examination	Semester end university external exam has been cunducted as per the schedule provided by S.K.M.University, Dumka, Jharkhand.

Voter Awareness Campaign	Voter awareness camp has been organised in near by villages by NSS Units for the awareness of new voters.
Annual Sports Day	During the month of November college celebrated annual sports day by organising different outdoor and indoor games.
Multi Disciplinary National Seminar	A Multi Disciplinary National Seminar on Innovation for Sustainability and growth in Santhal Pargana was organised on March 24-25, 2021. More than 250 academicians and educationists participated from several states of India.
World Environment Day	On 5th June world environment day was celebrated by mass plantation by the dignitaries and students. On this occasion One day National level Webinar on Environment and Ecosystem Restoration in association with Bajkul Milani Mahavidyalaya, West Bengal. More than 1000 Participants from all over India joined the event.
Workshop on	One day National webinar on 17th June 2021 was organised on
Department wise National Webinar	1. One day National Webinar On

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
IQAC	14/05/2021

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2020-21	20/01/2022
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	3
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	7020
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	6850
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1740
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	55

File Description	Documents
Data Template	View File
3.2	78
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	28131250.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	55
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Aditya Narayan College is currently having the following mechanisms for effective deliver of curriculum:-

We adopt the curriculum overview provided by the Sido Kanhu Murmu University, Dumka. Depending on our resource potentiality, Institutional goals and concern towards the students, we impart quality education. The institution has developed a structure and effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

1. HOD's Meeting are to be held once in 30 days. Head of the department discuss their action plan to reach an optimal and effective way.

2. At the beginning of the academic session, departmental meeting is to be held in every department. Academic calendar is prepared as per the Sido Kanhu Murmu University academic schedule and the requirements at the department level as per the action plan are to be formed.

3. A Lesson plan includes course outcomes, course objective, contents topics, reference books and the expected outcomes from the students by burning through the topics prepare by respective faculty members at the beginning of each semester. Number of Classes for each topic is decided according to the syllabus.

4. College administration should provide a well constructed weekly routine for each class.

5. Departmental Heads should prepare the routine which is approved by the principal.

6. Teacher should prepare their lecture according to the syllabus allotted and classes available.

7. Classes are held according to the schedule under the supervision of college administration.

8. Various classroom teaching methods according to the need of different subjects are regularly used for the effective delivery of the curriculum such as

a. Chalk and Blackboard method

b. ICT-enabled teaching learning method.

c. Use of different software.

d. Use of Scientific models and charts for effective lecture delivery.

e. Distribution of class notes by teachers.

f. Group discussion among the students during the class.

g. Micro teaching and seminars by students related to curriculum.

h. Need based survey Programmers, field works and educational excursions are carried by the departmental.

i. Project work, dissertations are conducted fulfillment of their degrees.

j. Seminars and special talks by experts are also arranged regularly for advance studies.

k. The college also conducts various programmed on human rights to provide awareness among the students.

- Blood Donation Programmers
- Swatch Bharat
- Tree Plantation
- Health awareness Programmed and so on.

1 . The Discipline committee is plays a vibrant role in the maintained the discipline of the complete campus. m. As per the guidelines of S.K.M.U, Dumka Anti-Ragging committee has been constituted to handle the issues pertaining to ragging. Regular class test, Mid-term examination, mid semester examination, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students, Remedial and tutorial classes are also conducted based on requirement. Departmental maintain the detailed record of the class assessments project reports etc. College administration also keeps a vigilant eye on the results departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching learning, development of different methods of the effective curriculum delivery. Thanks

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares academic calendar at the beginning of the year as per the direction of Sido Kanhu Murmu University, Dumka and distributes it to the students at the time of their admission in the college and the academic session. The academic calendar is also

distributed among all teaching and Non-teaching staffs of the college. The academic calendar, contains the yearly schedule of the college ranging from the list of holidays (National level holidays, state level holidays, local holidays and the Institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of activities of NSS for career development and placement Cell are also given in the academic calendar. Schedule of other activities such as Parent-teacher meeting, College social and other Cultural programmes, College sports etc are provided in the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

7020

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

5505

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross-cutting issues relevant to Professional

Ethics, Gender Human Values, Environment and Susta and human values into the curriculum.

Institute integrates cross cutting issues. Relevant to gender environment and sustainability values and professional ethics into the curriculum.

The institute has been working for the all-round development of the students. The various programme are related to gender equality sustainability, human values and ethics., the college teachers engage students in various activities through expert teacher, NSS Programme Seminar, Webinar as per following Schedule:-

Sl. No.

Date

Subject

Topic

1

24th to 25 March 2021

Multidisciplinary National Seminar

" Innovation for Sustainability and Growth in Santhal Pragana"

2

05.06.2021

Webinar (Department of Zoology)

Environment and Ecosystem Restoration.

3

17.06.2021

Workshop

Beat COVID Helper Skills

4

23.06.2021

Webinar

Waste Water and Solid Waste management.

5

27.06.2021

Webinar

Ecosophy

6

29.06.2021

Webinar

Rise of Social Harmony from Sri Ramchritramanas

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2647

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2647

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Students from diverse socio-cultural, economical and educational background are admitted to the college. Therefore taking

into account the varied needs of the students, it becomes necessary to identify slow learners and advanced learners at the entry at the commencement of every academic year, the college conducts counseling sessions/induction programmes for newly admitted students. In these sessions, college Principal and the senior faculty members make students aware with the goals and objectives, code of conduct, classroom attendance examination and evaluation system and the amenities available in the college. For slow learners, institute provides Special Guidance, Remedial coaching, Personal counseling, Question paper solving and home assignments. Students are identified/enlisted as slow learners providing remedial coaching, special guidance, extra lectures etc. As a result of this many students have successfully passed the Semester end examination with good grades.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7020	55

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Yes through Tutor ward (presently Mentor-Mentee) system: The College has since last several years practiced a system of mentoring called the Tutor-ward system, for several years whereby a tutor is provided to every ward to look after his/her academic and psychological wellbeing and also monitor class attendance and performance. The same system has now been restructured and named mentor system. Under the Mentor system, the teachers of the college have been engaged as mentors of each class. Students of each class in the college have a teacher as their mentor. At the beginning of the academic session, the class-wise names of the mentor are displayed on the college

notice board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provides primary psychological counseling to those who need them and refer them for more professional counseling, if required. At the beginning of the academic session, the mentors conduct orientation programme for the mentees, where they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the Sido Kanhu Murmu University, Dumka. The mentors maintain the biographic details of each individual mentee including educational background and socioeconomic status. They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring the mentor system apart from its formal part also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The classrooms and labs are ICT enabled with projectors installed and the campus is en with high speed wifi connection. The faculty use various ICT enabled tools to enhance t quality of teaching-learning.

1. Google classroom is used to manage and post course related information- learning materi quizzes , lab submissions and evaluations, assignments, etc.
2. Virtual labs are used to conduct labs through simulations.
3. The PPTs are enabled with animations and simulations to improve the effectiveness of th teaching- learning process.
4. The online learning environments are designed to train students in open problem-solving activity.
5. Lab manuals are mailed to students well in advance the experiment

is performed

6. Online quizzes and polls are regularly conducted to record the feedback of the students

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the Core courses. Some Departments are also evaluating their Departmental students through organizing debates, group discussion, seminar presentation etc. The college has switched over to the MCQ type questions for the evaluation of the internal exam of students. Moreover, the college has begun the considered of taking the class under newly introduced CBCS system through OMR sheets in the upcoming years.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Greater flexibility in Continuous Internal Evaluations (CIE) and Innovative assessment methods provides opportunity to various skills of the student than is in conventional testing. Makeup examinations and Summer T are conducted immediately after completion of the Semester s examinations helps the stud clear their backlogs without losing an academic year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education (OBE) is a student-centric learning approach and is made mandatory to H educational institutes by all regulatory bodies like UGC, NAAC etc. It helps the students to ac predetermined set of expected knowledge, skills, values or attributes that a student should acq completion of his/her program. Programme outcomes (POs), Programme Specific Outcomes (PSOs) and outcomes (COs) are necessary for the flexibility and innovation in programme design, syllabi development, teaching-learning process and assessment of student learning levels. The programmes offere College cater to multiple interests of the student community and to build the human capital nee the society and nation. The POs and COs primarily aim at imparting knowledge and skills which a critical for building students' competence and personality. There is also an emphasis on holist development of the students as the learning outcomes focus on imparting values and ethics and e their interpersonal and communication skills. The POs/PSOs/COs of all the programmes are clearl after duly considering the inputs from faculty and alumni, employability prospects and societal requirements. They are communicated to all the stakeholders of the program through Faculty mee Student orientation programmes, Alumni meetings, Parents

meetings and BOS meetings. The detailed syllabi, POs/PSOs/COs are published in the college website. The learning effectiveness of any programme and course depends on the POs and COs. The college has developed its POs and COs taking into consideration the mission and goals of the programmes. For all the undergraduate programmes the POs/PSOs/COs are drafted following discussions with all the stakeholders. The programme outcome course outcomes primarily aim at imparting knowledge and skills which are critical for building students' competence and personality.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the end of each academic year, computation of POs attainment is done from the attainment of all curriculum components. Level of attainment computed for COs/PSOs/POs includes both direct and indirect assessment tools. Direct assessment tools are used to test the knowledge and/or skills student in that course. The PO and CO attainment is evaluated in the following way: Direct Method: First three learning levels of learning like remembering, understanding and apply to some extent fourth level of learning by analysing can be assessed by conducting standardised examinations (Semester End Examinations (SEE) where students are given limited amount of time. Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) are the prime tools for evaluation of PO and CO attainment. The CIE matrix comprises of two tests, assignment, practical and quizzes. The marks obtained by the students are analyzed and mapped to CO and PO. Indirect Method: Student Feedback on Curriculum is obtained and the same is shared with the department so that their feedback is discussed and relevant changes if any are made. PO is evaluated based performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement. Field visits conducted by departments also add to the level of students. Students are encouraged to participate in all the curricular, cocurricular and extra-curricular activities of College. Programme outcomes, programme specific and course outcomes are measured basing on the performance of students and student achievements in curricular, co-curricular other activities

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1711

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ancdumka.org/DOCUMENTS/Student%20Satisfaction%20Survey%20of%20O.A.N.College,%20Dumka.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through NSS, the college undertakes various extension activities in the neighborhood community activities were carried out by NSS volunteers addressing social issues which include cleanliness, plantation, water conservation, Shramdan, Social interaction, Group discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National / International Aids awareness, Blood donation camp, Health check up camp. Various departments of the college is conscious about its responsibilities for shaping students responsible citizens of the country by making students aware of social issues through various programmes like

Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Janani suraksha Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection check -up camps, Blood donation camps etc. All these mentioned activities positive impact on the students and it developed student community relationship, leadership skill, self confidence of students. It also helped in cultivating hidden personality of students and create awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

14

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

320

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

457

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Aditya Narayan College, Dumka is affiliated to Sido Kanhu Murmu University, Dumka, Jharkhand. All the strategies and policies that we plan have this overarching goal as a guide. The college has very good infrastructural facilities and the people at among the best in their fields. The College has a policy of establishing the required infrastructural facilities to facilitate effective teaching and learning. The College has made provision to create infrastructural facilities to meet the changes in the curriculum, student strength and introduce new courses. The College has provided adequate physical and updated academic facilities as per the require me university and the need of the students. The specific location of the college provides pollution and natural environment. The total built up area is 7.00 Acre. There are total 27 Department with 23 spacious class-rooms with proper infrastructure in the college. All departments have proper light & ventilation with benches. Main building of the college consists of 23 Class rooms including Science laboratory & separate lavatory for boys & girls. . A Conference hall is located in the ground floor of the main building. Administrative Office is situated separately beside main building which consists Principal's Cabin, Language lab with software facility, Examination Department, IQAC & NAAC Cell. Common Staff room, Common Girls room, 22 lavatory for boys & girls, NSS Office, Enquiry Room, vehicle stand, first -Aid Room. College has a Canteen that fulfils the need of students and the staff. It offers fresh and good quality hygienic food items at affordable cost. 03 nos. of RO filtered water facility is made available for teaching, non-teaching staffs & students. For security and safety college has fixed up CCTV cameras.

College has well-furnished library with text books. There are various sections in library for faculty and students. The college is having a beautiful play-ground measuring 100X50 mtr. There is Wi-Fi facility in the college campus to increase the efficiency of the connectivity. The campus is designed and landscaped in such a way that the campus is full of indigenous silvicultural trees. Rain water harvesting structure has been developed in the college campus to conserve natural water during rainy season. Bio-degradable waste management has been started in the college campus. Regular use of vacuum cleaner is made to make the campus clean. During COVID- 19 period sanitizing of college campus has been made on regular basis by using modern equipments. For regular electric supply 02 soundproof generators has been installed. There are two separate boys hostel for OBC & ST students having capacity of 100 in the college premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college with its compulsory Core & Generic Elective Courses and the continuous evaluation scheme, integrate and extra-curricular activities as essential components. This is done not only for participation also for assessment of students, we all need a break from classroom and lectures to rejuvenate a extracurricular activities are the best way to regain that energy and enhance your personality. Getting involved in student clubs, volunteering activities, sports tournaments, or part-time activities outside the regular classroom, help students meet new people and develop their society while academics play a significant role. Sports-related activities are also important in shaping personality and character of a student. With the same ideology the college emphasizes on encouragement of its students to participate in various tournaments. Students not only stay fit and have actively participating in sports, but they also learn effective ways to handle pressure in time crisis. Amazing benefits that sports offer to students is listed below: Improves Academic performance Studies have revealed that students who are involved in athletic activities achieve better score through their education. Understanding the correlation between physical fitness and academic success the college organizes various

sports-related programs including handball, football, kabaddi & Archery for students. Students develop better fitness habits and coordination by engaging in sports and exercises. A yoga session supervised by an instructor is one of the most essential components of the Induction Program at the college level. Provides mental and emotional benefits not only do sports provide great physical benefits but also help students in boosting and maintaining their mental and emotional well-being. When you exercise on a daily basis, your body releases chemical endorphins which reduce stress and trigger a positive feeling in the body. It has been proved that students who are physically active and engage in sports are happier and lead a less stressful life. Through sports, students are able to build a wide range of abilities and skills such as leaders confidence, teamwork, patience, self-reliance, trust, and many more which facilitate the overall development of an individual. You become proactive when you need to solve problems while playing at the court. Students also learn to manage time between their lectures, sports, and personal life. This passion and positive spirit help students achieve their career easily. Through sports, they not only bring laurels to their University but get an opportunity decent income as well. If interested, you can always make an exciting career in sports or athletics. While sports offer amazing benefits to students in terms of health and mental development, it enhances academic performance and helps them achieve better grades. Other than these benefits, also get a sense of entertainment while getting exposed to different sports tournaments. The college has competent boys & girls teams in football, handball, Kabaddi & Archery etc. They are getting training under a well recognized & qualified trainer of national level working in the college. The institution encourage students to participate in outdoor and indoor games at university level, state level and national level. The college also has organized several inter college sports competitions at university level. The college organizes annual sports day every year and winners are awarded with prizes.

During the COVID-19 pandemic almost all the sports and cultural activities was stopped, however some students have participated in different sports and honored with prizes. Details are as followed :

1. Anju Tudu- Participated in the National wrestling championship - 2020-21 at Bellary, Karnataka and stood 1st and awarded with Gold Medal. She has also participated in Jharkhand Junior State Wrestling Championship 2020-21 (Men & Women) at Ranchi and stood 1st and awarded with Gold Medal.
2. Md. Afrid Ahmad - Participated in the Jharkhand State Wrestling Championship- 2020-21 at Ranchi and stood 3rd place.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

108217

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Text and Reference books are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. A total number of 7106 books are there in the college library. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books and recommendation for additional books
- Updating and maintaining of all library records • Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Software Installation and Licensing Policy

Any computer purchases made by the institution should make sure that such computer systems have all licensed software (operating system, antivirus software and necessary application software) installed. Respecting the anti- piracy laws of the country, college IT policy does not any pirated/unauthorized software installation on the college owned computers and the computers connected to the college campus network.

A. Operating System and its Updating

1. Individual users should make sure that respective computer systems have their OS updated in respective of their service packs/patches, through Internet. This is particularly important for Windows based computers (both PCs and Servers).

2. College as a policy encourages user community to go for open source software such as Linux, office to be used on their systems wherever possible.

3. Any MS Windows OS based computer that is connected to the network should access <http://windowsupdate.microsoft.com> web site for free updates. Such updating should be done at least in a week. Even if the systems are configured for automatic updates, it is users responsibility sure that the updates are being done properly.

B. Antivirus Software and its updating

1. Computer systems used in the college should have anti-virus software installed, and it should active at all times. The primary user of a computer system is responsible for keeping the computer system compliant with this virus protection policy.

2. Individual users should make sure that respective computer systems have current virus protection software installed and maintained. He/she should make sure that the software is running correctly. It may be noted that any antivirus software that is running on a computer, which is not updated or not renewed after its warranty is of practically no use. If these responsibilities appear beyond the end user's technical skill end-user is responsible for seeking assistance from any service-providing agency.

C. INTERNET UNIT/COMPUTER CENTER

Interface INTERNET UNIT upon finding a non-compliant computer will notify the individual response the system and ask that it be brought into compliance. Such notification will be done via email/telephone and a copy of the notification will be sent to COMPUTER CENTER, if applicable. The individual user will follow- up the notification to be certified his/her computer gains necessary compliance. The INTERNET UNIT will provide guidance as needed for the individual to gain compliance.

D. Network (Intranet & Internet) Use Policy

Network connectivity provided through the college, referred to hereafter as "the Network" through an authenticated network access connection.

During the COVID-19 Pandemic there were no classes due to lockdown everywhere, however there was a scope of online classes in the form of Youtube & whatsapp Group. The college has organised four webinars in which teachers and students got benefited from the informative lecture of resource person of the concerned field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

108217

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books and recommendation for additional books
- Updating and maintaining of all library records • Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

Computers:

The institute has an adequate number of computers with internet connections and utility software Computer systems, UPS, Software's and Servers are maintained by outsourced technicians, Lab Assistant and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with departmental coordinator.

Classrooms, Conference Hall:

Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis .Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratory:

Laboratories are regularly maintained by the Laboratory attendant. Records of equipment are maintained in stock Register as per the process. Equipments are maintained properly, calibrate serviced periodically.

Maintenance of other support systems:

Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is being done. Sanitizing of

washrooms is done on regular basis. Greenery is maintained on regular basis. Power backup facilities like Generators are maintained by Internal Electrical maintenance department. Clean and hygienic drinking water is in the Institute. Water coolers are maintained and cleaned on regular basis. Overhead water tank, water coolers are cleaned periodically. Quality of drinking water is checked by measuring pH and hardness. Sports facilities are maintained by the sports committee and the menial staff. The below mentioned points are inspected before start of every semester.

1. Classroom facilities such as lights and fans, LCD projector and sound system, available internet connections are inspected before start of every semester.
2. Working condition of computers, devices, and equipment is ensured.
3. Stock checking activity is done prior to start of new semester.
4. House-keeping committee of the institute inspects the facilities like toilets, classroom corridors.
5. Food committee supervises the cleanliness and hygiene in the canteen and monitors the food quality.
6. Library committee collects specific needs of the students and staff.
7. Sports committee ensures the availability of sports equipment and monitors the usage of ground, courts and indoor games

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1856

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1314

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1314

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

979

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Class Committee : The class committee consists of student representatives and faculty representative. The class committee meeting discusses resolving various issues and better prospects as given. Result analysis of continuous internal assessment test and end semester results feedback on teaching performance of faculty.

NSS committee : it aims to involve the maximum number of students in NSS activities.

Sports & Cultural Committee : Student representatives of this

committee encourage and promote various sports and cultural activities.

Anti-Sexual Harassment Cell (CICC) : The student representative in this committee helps to sustain healthy and congenial atmosphere to all the female students and staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

One of the assessments for the quality of an institution is the success of its alumni. Active alumni also mean that the institution is developing strong roots in society. It's a platform where such alumni from all walks of life meet each other and express openly their thanks and gratitude for opportunities provided to them by the alma mater.

The Alumni association makes a vital contribution by supporting the

institute in the accomplishment of its mission . They can contribute as goodwill ambassadors, student recruiters, and a pool of intellectuals in a broad range of fields that can be employed in institute initiatives, both academic and administrative.

Objectives of the Alumni Association. :

1. To arrange expert Lectures by eminent alumni & other prominent industrialists of the benefit students.
2. To conduct Alumni-Students Knowledge Exchange Programs.
3. To serve as a forum to promote and foster the relationship among the alumni, the present the staff and management of a.n.college, dumka.
4. To maintain continuous interaction between the past and present students by publishing a new holding periodical Alumni day celebration, or by any other activity as decided by the association.
5. To effectively participate in the revision of syllabi and development of curriculum.

Activities of the Alumni Association. :

1. Alumni community are regularly being greeted with wishes for Festival/College activities a informed from ancollege1979@gmail.com

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission

Describe the institution's vision for its future- the institution's expectations for its future self, embodying where the institution wants to be.

Aditya Narayan College envisages being the prime centre of learning of the country. This institution is committed to provide high quality, affordable education to all sections of society. Our motto is to prepare our students to face new challenges of the inexorable march of technology, solving growing demands and aspiration of the society.

Describe the overall mission and purpose of the institution

We, at Aditya Narayan College, aim to play an active role in inculcating the spirit of free inquiry and original thinking among the students which would align to the modern world view. At the same time, the college believes that the awareness and appreciation of our heritage is necessary for holistic development of a student's personality.

Our aim is to grow as the centre of excellence in the field of science, technology and innovation and empower the learners to lead the world in general and nation in particular in the next century towards a bright and sustainable future for mankind.

File Description	Documents
Paste link for additional information	http://ancdumka.org/AboutUs.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Academic related matters such as attendance of students, setting of internal test question papers, conduction and evaluation of internal test, design and development of question bank, appointment of eligible external examiners etc. are done independently by the departments. Appointment of teaching and nonteaching staff,

promotion/increment of department employee, leave related matters, allotted subject, preparation of course material, monitoring syllabus coverage, counseling, arranging special classes for slow learners etc. are done independently by departments.

Departments are provide with full autonomy to plan and organize seminars, industrial visists,institute-industry interaction etc. Departments are given autonomy to prepare the estimates for future expansion of the departments includes infrastructure, laboratory equipment's, computers, furniture, man power requirement etc.

Participative Management

At the top management level, the Governing Body of the college has two representatives the faculty in addition to the principal.

Academic council of the institution includes HODs of all departments and four senior professors in addition to principal and member-secretary, Co-coordinator/ chairman/ conveners of committees such as time table, test, anti-ragging, discipline monitoring, women's welfare, magazine, NSS, institution-industry interaction, quality monitoring in canteen and mess, campus maintenance, counseling, are chosen from the level of HODs, senior professors and assistant professor members of the above said committees are chosen from the staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has successfully deployed its entire strategic plan in an efficient manner. Facilities like better physical infrastructure, student's activities incubation centre, the Strategy deployed in the academic plan of the institute under which various committees are formed which addresses the quality of both academic and extra-curricular activities. Many academic improvement policies are designed by the IQAC, and executed through various committees .Through these committees the institute has continuously worked for the enhancement and improvement of academic functioning according to changing demands and requirements. Following are the committees of

the college:

1. **Academic council:** The Academic Council was formed for the effective implementation of the curriculum and the Teaching Learning Evaluation. The committee comprised of Departmental Head, Subject experts and senior teachers. It also provides guidelines related to preparation of Academic plans and its implementation. This committee also acquaints the teacher, their roles and responsibilities. The committee identifies the best learning-teaching practices provides suggestions.

2. **Time-Table Committee:** Every semester, this committee designs the main time table of each department including internal assessment. The committee ensures parity in the distribution of workload to the teachers. This committee also decides on remedial classes through which academic assistance can be provided to students.

3. **Counseling committee:** This committee assigns a mentor for every student. The mentor shares information gives guidance and provides support to the students of his/her respective class. It helps a teacher to identify the personality of different students and customize their teaching strategies.

4. **Examination Committee:** This committee is responsible for conducting internal assessment and external university examinations in the college. The committee is also authorized to make policy decision with regard to organizing and holding examinations.

5. **Discipline Committee:** This committee effectively addresses all issues related to students in the college. Disciplinary actions are taken against students who violate the college rules and regulations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Most of the policy matters of the institution are evolved by the

Governing Body, while the member addresses the day to day functioning of the college. The Governing Body comprises of member of parliament/Legislative assembly of the area, University representative, Government Nominee, renowned educationist and Principal of the college as per the guidelines of the higher education department of Jharkhand. The college functions through various committees headed by the principal and co-ordinated by the IQAC and makes decisions related to workload, purchase of learning resources, admissions, calendar of events, organizing various activities.

Redressal Mechanism: This activity is functions through a committee comprising of in charge and students. This committee attempts to address the real time problems and complaint students. The committee aims at promoting and maintaining a safe and unprejudiced learning environment. The function of this is to look into the complaints lodged by any student and judge their merits. Anyone with a genuine grievance may approach the committee in charge in person or in consultation with the officer-in-charge of the committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare schemes available for teaching and non teaching staff:

- * Service benefits like PF, Study leave, Maternity leave etc.
- * Salary Advance to needy staff members
- * Encouragement for research and development activities.
- * Employee gets fees concession for their ward
- * Jobs on compassionate grounds to family members of the non-teaching staff
- * COVID-19 Vaccination Drive for Students and Staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal system for teaching and Non-teaching staff is maintained by the Governing Body in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a Permanent Affiliated & Govt. Aided Unit of S. K. M. University, Dumka (Jharkhand) & Registered under 2(F) & 12 (B) of UGC Act, 1956. It calls for regular internal and external auditing and maintains a transparent record of all financial transactions. External Surveillance Audit is conducted by Chartered Accountants. Vouchers, TDS, bills, quotations, purchase orders and authority of payments are examined by the auditors. The final approving authority for any financial transaction is the Governing Body of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major source of income is grant in aid from state government, fees collection from students and RUSA grant under UGC scheme. A part of the grant received from such sources is used in construction and maintenance of infrastructure facilities as buildings for various departments, administrative block, lab equipment, boys' hostel building, canteen and sports centre.

Fee concession has been given by the college to encourage the poor, needy and meritorious students. There is a monitoring cell constituted to ensure the proper utilization of finances allocated to different facilities/activities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC encourages the faculty members and students to actively participate in extracurricular activities and motivates the faculty to publish research papers in UGC approved journals. Regular internal counseling are conducted for the teachers by which they are guided to prepare research papers and present them in seminars/conferences conducted by the college as well as organized by other institutions. Other objectives of the college IQAC are as follows:

1. To determine the exact role of IQAC in maintaining overall quality standards in a college.
2. To find solutions to issues/problems if any are discovered

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Preparation of Lesson Plan: The teaching-learning process is continuously reviewed by the college. The teaching plan of semester is effectively implemented as per the requirements. Faculty members are instructed to complete their lesson plan in the beginning of the semester for their respective subjects. The lesson plan includes topics, planned date, content analysis, expected learning outcome, resource usage and the evaluation technique. Lesson plans are strictly followed by the teachers is monitored by the Head of the Department. The lecture delivery system is analyzed with the lesson plan. Head of the Department takes rounds and observes lectures delivered by the staff and reviews the progress of the completion of the syllabus in the staff meeting periodically. Teachers are expected to conduct extra coaching classes for slow learners. The Principal personally reviews implementation of the academic calendar. Any discrepancy in the implementation is taken very seriously. Through these measures the teaching learning process and general discipline have improved. Review of learning outcome is done by taking feedback from the students. Oral feedback will be taken by the teachers of the Department and the Principal, and written feedback is also in practice. According to the feedback, corrective measures are taken by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following are the initiated by the Institution for the promotion of gender equity during the year.

a) Safety and Security

b) Counseling

c) Common Rooms

Aditya Narayan College sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happened in the society by various activities. The college promotes gender equity in admissions, recruitment, administrative functionality and academic activities. The college makes sincere efforts to women faculty and students. The college considers safety and security of the girl students as paramount and has initiated many mitigate measures. The sanitary napkin incinerators as well as sanitary napkin vending machines are installed for the maintenance of health and hygiene for girls. The women cell interacts with students on various gender problems and personal distress, so as to develop the sensitization of students and solve social issues. Ladies common room facilities are made available. The boys' hostels are fenced and gated properly. The ragging committee and squads monitor and ensure that the campus and hostels are ragging-free.

File Description	Documents
Annual gender sensitization action plan	https://youtube.com/channel/UCaSQdEwKfHJn3HJnqZblJw
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management

2. Bio-Medical Waste

Solid Waste Management: - Solid Waste generated from our institute is segregated into organic waste and inorganic waste and processed separately. The quantity of solid waste generated from the campus is very small and after conversion it is used in gardening.

Bio- medical waste Management: As per the bio-medical waste management the college is collecting the sanitary napkin from the ladies common room in a yellow colour bin within the campus and periodically handed over for bio medical waste treatment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is undertaking, several efforts and initiatives by providing an inclusive environment for students, teaching and non-

teaching staff by tolerance and harmony towards cultural, regional, linguistic. Swachh Bharat Abhiyan, Unnat Bharat Abhiyan has also been an important initiative taken up by the college where we have organized an awareness rally. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all. Workshop was also conducted on youth empowerment and skills to motivate the creative impulses to enhance their confidence. Events also conducted by NSS on Sadbhavana Diwas, oath taking for Anti terrorism Day, Yoga Day, Blood donation Camp etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our College takes all possible initiatives by conducting several events and programmes for strengthening the students, teaching and non-teaching staff to become more responsible citizens of our country by sensitizing them to the constitution of the country. The college motivates the students and staffs every year by organizing blood donation camp where the staffs students are sensitized on the importance of the activity and are encouraged to participate in the life of India citizens. Our college also celebrate National Women's Day. International yoga day was also organized inside the college campus. The Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular practice of the programme. Environmental science constitutes the part of curricular teaching and evaluation to sensitize the students towards the ecosystem and environment. Our college celebrates world environment day where Students are sensitized to adopt green practices, conservation of natural resources, alternative source of renewable energy, and also awareness programmes on different issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates national festivals anniversaries and memorials of great personalities of the nation remembering their sacrifices achievements for our country.

1. World population day is celebrated on 11th July 2020.
2. National Quami Ekta diwas celebrated on 31.10.2020.
3. Human Rights day celebrated on 10.12.2020.
4. Independence Day celebration on 15th August.
5. NSS day is celebrated on 24th August.
6. Teacher's day is celebrated on 5th September.
7. Gandhi Jayanti is celebrated on 2nd October.
8. World Environmental day was celebrated on 5th June 2021.

9. One day Web-workshop on "Beat COVID-19 helper Skills" celebrated on 17.06.2021.
10. Voter awareness day celebrated on 25.01.2021.
11. Republic day celebrated 26.01.2021.
12. Awareness of Cancer day celebrated on 3rd and 4th February 2021.
13. International woman day celebrated on 8th March 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

1. Title of the Practice Teachers use ICT enabled tools for effective teaching-learning process:

Educational systems worldwide have been affected by the Covid-19 pandemic, leading to the closures of schools and colleges. Most governments around the world have temporarily closed their educational institutions in order to restrain the spread of Covid-19. This requires all elements of educational setup to adapt and to continue the teaching learning process.

Best Practice: 2

The Covid-19 impact was everywhere, which resulted in the closure of Schools and other educational institutions. Initially, most governments have decided to temporarily close the schools to reduce the impact of Covid-19. Later it was reopened for a shorter period, which increased the number of infection rates and then closed again.

Though college is closed, students are attending their classes through various education initiatives like online classes. Though it

is a good thing happening on the other side, there are lots of students who didn't own the resources to attend the online classes suffer a lot. Many students were

Struggling to obtain the gadgets required for online classes. Teachers who are all experts in

Blackboard, Chalk, books, and classroom teaching are really new to this digital teaching, but they tried their based to

adopt the new methods and handling it.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Education is empowerment and the college strives to benefit the hitherto socially and economically marginalized population. Aditya Narayan College envisages being the prime centre of learning of the country. Our endeavour is to produce informed and self-reliant citizens who would undertake the task of nation building in the days to come. This institution is committed to provide high quality, affordable education to all sections of society. Being the critical component of human development, the college aims to equip our students with knowledge and skill that allow them to make greater contribution to society. Our motto is to prepare our students to face new challenges of the inexorable march of technology, solving growing demands and aspiration of the society in unlocking and harnessing new knowledge and innovative ideas, building cultural understanding and modelling environment that promote dialogue and debate. We believe that "We cannot always build future for youth but we can build youth for future."

Aditya Narayan College envisions the educational development of the Jharkhand state with special attention to the needs of the tribal students of the region.

Describe the overall mission and purpose of the institution

We, at Aditya Narayan College, aim to play an active role in

inculcating the spirit of free inquiry and original thinking among the students which would align to the modern world view. At the same time, the college believes that the awareness and appreciation of our heritage is necessary for holistic development of a student's personality.

Our aim is to grow as the centre of excellence in the field of science, technology and innovation and empower the learners to lead the world in general and nation in particular in the next century towards a bright and sustainable future for mankind.

We enable our students to realize their potential and self-worth so that they evolve as leaders and transforming agents who make a significant contribution in all spheres of National and Global life. In the knowledge society that is evolving, nurture a community of learners motivated by a quest for academic excellence. We equip our students with the latest technological and soft skills as well as other learning resources available, so that they have the confidence to cope with the emerging demands of a digitalized world. In the pursuit of an inclusive development model, create and maintain an institutional ethos for multi-cultural thinking, freedom to learn experiment, question, and innovate by developing critical and cognitive faculties.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Aditya Narayan College is currently having the following mechanisms for effective deliver of curriculum:-

We adopt the curriculum overview provided by the Sido Kanhu Murmu University, Dumka. Depending on our resource potentiality, Institutional goals and concern towards the students, we impart quality education. The institution has developed a structure and effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

1. HOD's Meeting are to be held once in 30 days. Head of the department discuss their action plan to reach an optimal and effective way.
2. At the beginning of the academic session, departmental meeting is to be held in every department. Academic calendar is prepared as per the Sido Kanhu Murmu University academic schedule and the requirements at the department level as per the action plan are to be formed.
3. A Lesson plan includes course outcomes, course objective, contents topics, reference books and the expected outcomes from the students by burning through the topics prepare by respective faculty members at the beginning of each semester. Number of Classes for each topic is decided according to the syllabus.
4. College administration should provide a well constructed weekly routine for each class.
5. Departmental Heads should prepare the routine which is approved by the principal.
6. Teacher should prepare their lecture according to the syllabus allotted and classes available.
7. Classes are held according to the schedule under the supervision of college administration.

8. Various classroom teaching methods according to the need of different subjects are regularly used for the effective delivery of the curriculum such as

- a. Chalk and Blackboard method
- b. ICT-enabled teaching learning method.
- c. Use of different software.
- d. Use of Scientific models and charts for effective lecture delivery.
- e. Distribution of class notes by teachers.
- f. Group discussion among the students during the class.
- g. Micro teaching and seminars by students related to curriculum.
- h. Need based survey Programmers, field works and educational excursions are carried by the departmental.
- i. Project work, dissertations are conducted fulfillment of their degrees.
- j. Seminars and special talks by experts are also arranged regularly for advance studies.
- k. The college also conducts various programmed on human rights to provide awareness among the students.
 - Blood Donation Programmers
 - Swatch Bharat
 - Tree Plantation
 - Health awareness Programmed and so on.

1 . The Discipline committee is plays a vibrant role in the maintained the discipline of the complete campus. m. As per the guidelines of S.K.M.U, Dumka Anti-Ragging committee has been constituted to handle the issues pertaining to ragging. Regular class test, Mid-term examination, mid semester examination, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students, Remedial and

tutorial classes are also conducted based on requirement. Departmental maintain the detailed record of the class assessments project reports etc. College administration also keeps a vigilant eye on the results departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching learning, development of different methods of the effective curriculum delivery. Thanks

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares academic calendar at the beginning of the year as per the direction of Sido Kanhu Murmu University, Dumka and distributes it to the students at the time of their admission in the college and the academic session. The academic calendar is also distributed among all teaching and Non-teaching staffs of the college. The academic calendar, contains the yearly schedule of the college ranging from the list of holidays (National level holidays, state level holidays, local holidays and the Institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of activities of NSS for career development and placement Cell are also given in the academic calendar. Schedule of other activities such as Parent-teacher meeting, College social and other Cultural programmes, College sports etc are provided in the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

C. Any 2 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

7020

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

5505

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender Human Values, Environment and Susta and human values into the curriculum.

Institute integrates cross cutting issues. Relevant to gender environment and sustainability values and professional ethics into the curriculum.

The institute has been working for the all-round development of the students. The various programme are related to gender equality sustainability, human values and ethics., the college teachers engage students in various activities through expert teacher, NSS Programme Seminar, Webinar as per following Schedule:-

Sl. No.

Date

Subject

Topic

1

24th to 25 March 2021

Multidisciplinary National Seminar

“ Innovation for Sustainability and Growth in Santhal Pragana”

2

05.06.2021

Webinar (Department of Zoology)

Environment and Ecosystem Restoration.

3

17.06.2021

Workshop

Beat COVID Helper Skills

4

23.06.2021

Webinar

Waste Water and Solid Waste management.

5

27.06.2021

Webinar

Ecosophy

6

29.06.2021

Webinar**Rise of Social Harmony from Sri Ramchritramanas**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2647

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2647

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Students from diverse socio-cultural, economical and educational background are admitted to the college. Therefore taking into account the varied needs of the students, it becomes necessary to identify slow learners and advanced learners at the entry at the commencement of every academic year, the college conducts counseling sessions/induction programmes for newly admitted students. In these sessions, college Principal and the senior faculty members make students aware with the goals and objectives, code of conduct, classroom attendance examination and evaluation system and the amenities available in the college. For slow learners, institute provides Special Guidance, Remedial coaching, Personal counseling, Question paper solving and home assignments. Students are identified/enlisted as slow learners providing remedial coaching, special guidance, extra lectures etc. As a result of this many students have successfully passed the Semester end examination with good grades.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7020	55

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Yes through Tutor ward (presently Mentor-Mentee) system: The College has since last several years practiced a system of mentoring called the Tutor-ward system, for several years whereby a tutor is provided to every ward to look after his/her academic and psychological wellbeing and also monitor class attendance and performance. The same system has now been restructured and named mentor system. Under the Mentor system, the teachers of the college have been engaged as mentors of each class. Students of each class in the college have a teacher as their mentor. At the beginning of the academic session, the class-wise names of the mentor are displayed on the college notice board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provides primary psychological counseling to those who need them and refer them for more professional counseling, if required. At the beginning of the academic session, the mentors conduct orientation programme for the mentees, where they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the Sido Kanhu Murmu University, Dumka. The mentors maintain the biographic details of each individual mentee including educational background and socioeconomic status. They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring the mentor system

apart from its formal part also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The classrooms and labs are ICT enabled with projectors installed and the campus is en with high speed wifi connection. The faculty use various ICT enabled tools to enhance t quality of teaching-learning.

1. Google classroom is used to manage and post course related information- learning materi quizzes , lab submissions and evaluations, assignments, etc.

2. Virtual labs are used to conduct labs through simulations.

3. The PPTs are enabled with animations and simulations to improve the effectiveness of th teaching- learning process.

4. The online learning environments are designed to train students in open problem-solving activity.

5. Lab manuals are mailed to students well in advance the experiment is performed

6. Online quizzes and polls are regularly conducted to record the feedback of the students

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the Core courses. Some Departments are also evaluating their Departmental students through organizing debates, group discussion, seminar presentation etc. The college has switched over to the MCQ type questions for the evaluation of the internal exam of students. Moreover, the college has begun the considered of taking the class under newly introduced CBCS system through OMR sheets in the upcoming years.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Greater flexibility in Continuous Internal Evaluations (CIE) and Innovative assessment methods provides opportunity to various skills of the student than is in conventional testing. Makeup examinations and Summer T are conducted immediately after completion of the Semester s examinations helps the stud clear their backlogs without losing an academic year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education (OBE) is a student-centric learning approach and is made mandatory to H educational institutes by all regulatory bodies like UGC, NAAC etc. It helps the students to ac predetermined set of expected knowledge, skills, values or attributes that a student should acq completion of his/her program. Programme outcomes (POs), Programme Specific Outcomes (PSOs) and outcomes (COs) are necessary for the flexibility and innovation in programme design, syllabi development, teaching-learning process and assessment of student learning levels. The programmes offere College cater to multiple interests of the student community and to build the human capital nee the society and nation. The POs and COs primarily aim at imparting knowledge and skills which a critical for building students' competence and personality. There is also an emphasis on holist development of the students as the learning outcomes focus on imparting values and ethics and e their interpersonal and communication skills. The POs/PSOs/COs of all the programmes are clearl after duly considering the inputs from faculty and alumni, employability prospects and societal requirements. They are communicated to all the stakeholders of the program through Faculty mee Student orientation programmes, Alumni meetings, Parents meetings and BOS meetings. The detaile syllabi, POs/PSOs/COs are published in the college website. The learning effectiveness of any p and course depends on the POs and COs. The college has developed its POs and COs taking into consideration the mission and goals of the programmes. For all the undergraduate programmes the POs/PSOs/COs are drafted following discussions with all the stakeholders. The programme outcome course outcomes primarily aim at imparting

knowledge and skills which are critical for building students' competence and personality.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the end of each academic year, computation of POs attainment is done from the attainment of all curriculum components. Level of attainment computed for COs/PSOs/POs includes both direct and indirect assessment tools. Direct assessment tools are used to test the knowledge and/or skills student in that course. The PO and CO attainment is evaluated in the following way: Direct Method: First three learning levels of learning like remembering, understanding and apply to some extent fourth level of learning by analysing can be assessed by conducting standardised examinations (Semester End Examinations (SEE) where students are given limited amount of time. Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) are the prime tools for evaluation of PO and CO attainment. The CIE matrix comprises of two tests, assignment, practical and quizzes. The marks obtained by the students are analyzed and mapped to CO and PO. Indirect Method: Student Feedback on Curriculum is obtained and the same is shared with the dept so that their feedback is discussed and relevant changes if any are made. PO is evaluated based on performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement. Field visits conducted by departments also add to the list of students. Students are encouraged to participate in all the curricular, cocurricular and extra-curricular activities of College. Programme outcomes, programme specific and course outcomes are measured based on the performance of students and student achievements in curricular, co-curricular other activities

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1711

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ancdumka.org/DOCUMENTS/Student%20Satisfaction%20Survey%20of%20A.N.College,%20Dumka.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through NSS, the college undertakes various extension activities in the neighborhood community activities were carried out by NSS volunteers addressing social issues which include cleanliness, plantation, water conservation, Shramdan, Social interaction, Group discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National / International Aids awareness, Blood donation camp,

Health check up camp. Various departments of the college is conscious about its responsibilities for shaping students responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Janani suraksha Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection check -up camps, Blood donation camps etc. All these mentioned activities positive impact on the students and it developed student community relationship, leadership skill, self confidence of students. It also helped in cultivating hidden personality of students and create awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

14

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

320

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

457

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Aditya Narayan College, Dumka is affiliated to Sido Kanhu Murmu University, Dumka, Jharkhand. All the strategies and policies that we plan have this overarching goal as a guide. The college has very good infrastructural facilities and the people at among the best in their fields. The College has a policy of establishing the required infrastructural facilities to facilitate effective teaching and learning. The College has made provision to create infrastructural facilities to meet the changes in the curriculum, student strength and introduce new courses. The College has provided adequate physical and updated academic facilities as per the require me university and the need of the students. The specific location of the college provides pollution and natural environment. The total built up area is 7.00 Acre. There are total 27 Department with 23 spacious class-rooms with proper infrastructure in the college. All departments have proper light & ventilation with benches. Main building of the college consists of 23 Class rooms including Science laboratory & separate lavatory for boys & girls. . A Conference hall is located in the ground floor of the main building. Administrative Office is situated separately beside main building which consists Principal's Cabin, Language lab with software facility,

Examination Department, IQAC & NAAC Cell. Common Staff room, Common Girls room, 22 lavatory for boys & girls, NSS Office, Enquiry Room, vehicle stand, first -Aid Room. College has a Canteen that fulfils the need of students and the staff. It offers fresh and good quality hygienic food items at affordable cost. 03 nos. of RO filtered water facility is made available for teaching, non-teaching staffs & students. For security and safety college has fixed up CCTV cameras.

College has well-furnished library with text books. There are various sections in library for faculty and students. The college is having a beautiful play-ground measuring 100X50 mtr. There is Wi-Fi facility in the college campus to increase the efficiency of the connectivity. The campus is designed and landscaped in such a way that the campus is full of indigenous silvicultural trees. Rain water harvesting structure has been developed in the college campus to conserve natural water during rainy season. Bio-degradable waste management has been started in the college campus. Regular use of vacuum cleaner is made to make the campus clean. During COVID- 19 period sanitizing of college campus has been made on regular basis by using modern equipments. For regular electric supply 02 soundproof generators has been installed. There are two separate boys hostel for OBC & ST students having capacity of 100 in the college premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college with its compulsory Core & Generic Elective Courses and the continuous evaluation scheme, integrate and extra-curricular activities as essential components. This is done not only for participation also for assessment of students, we all need a break from classroom and lectures to rejuvenate a extracurricular activities are the best way to regain that energy and enhance your personality. Getting involved in student clubs, volunteering activities, sports tournaments, or part-time activities outside the regular classroom, help students meet new people and develop their society while academics play a significant role. Sports-related activities are also important in

shaping personality and character of a student. With the same ideology the college emphasizes on encouragement of its students to participate in various tournaments. Students not only stay fit and have actively participating in sports, but they also learn effective ways to handle pressure in time crisis. Amazing benefits that sports offer to students is listed below: Improves Academic performance Studies have revealed that students who are involved in athletic activities achieve better score through their education. Understanding the correlation between physical fitness and academic success the college organizes various sports-related programs including handball, football, kabaddi & Archery for students. Students develop better fitness habits and coordination by engaging in sports and exercises. A yoga session supervised by an instructor is one of the most essential components of the Induction Program at the college level. Provides mental and emotional benefits not only do sports provide great physical benefits but also help students in boosting and maintaining their mental and emotional well-being. When you exercise on a daily basis, your body releases chemical endorphins which reduce stress and trigger a positive feeling in the body. It has been proved that students who are physically active and engage in sports are happier and lead a less stressful life. Through sports, students are able to build a wide range of abilities and skills such as leaders confidence, teamwork, patience, self-reliance, trust, and many more which facilitate the overall development of an individual. You become proactive when you need to solve problems while playing at the court. Students also learn to manage time between their lectures, sports, and personal life. This passion and positive spirit help students achieve their career easily. Through sports, they not only bring laurels to their University but get an opportunity decent income as well. If interested, you can always make an exciting career in sports or athletics. While sports offer amazing benefits to students in terms of health and mental development, it enhances academic performance and helps them achieve better grades. Other than these benefits, also get a sense of entertainment while getting exposed to different sports tournaments. The college has competent boys & girls teams in football, handball, Kabaddi & Archery etc. They are getting training under a well recognized & qualified trainer of national level working in the college. The institution encourage students to participate in outdoor and indoor games at university level, state level and national level. The college also has organized several inter college sports competitions at university level. The college organizes annual sports day every year and winners are awarded with prizes.

During the COVID-19 pandemic almost all the sports and cultural activities was stopped, however some students have participated in different sports and honored with prizes. Details are as followed :

1. Anju Tudu- Participated in the National wrestling championship - 2020-21 at Bellary, Karnataka and stood 1st and awarded with Gold Medal. She has also participated in Jharkhand Junior State Wrestling Championship 2020-21 (Men & Women) at Ranchi and stood 1st and awarded with Gold Medal.
2. Md. Afrid Ahmad - Participated in the Jharkhand State Wrestling Championship- 2020-21 at Ranchi and stood 3rd place.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

108217	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The Text and Reference books are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. A total number of 7106 books are there in the college library. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources.</p> <ul style="list-style-type: none"> • Procurement of new books and recommendation for additional books • Updating and maintaining of all library records • Addressing issues and grievances of users • Update and upgrade the library contents, periodically as per updates in curriculum 	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Software Installation and Licensing Policy

Any computer purchases made by the institution should make sure that such computer systems have all licensed software (operating system, antivirus software and necessary application software)

installed. Respecting the anti- piracy laws of the country, college IT policy does not any pirated/unauthorized software installation on the college owned computers and the computers connected to the college campus network.

A. Operating System and its Updating

1. Individual users should make sure that respective computer systems have their OS updated in respective of their service packs/patches, through Internet. This is particularly important for Windows based computers (both PCs and Servers).
2. College as a policy encourages user community to go for open source software such as Linux, office to be used on their systems wherever possible.
3. Any MS Windows OS based computer that is connected to the network should access <http://windowsupdate.microsoft.com> web site for free updates. Such updating should be done at least in a week. Even if the systems are configured for automatic updates, it is users responsibility sure that the updates are being done properly.

B. Antivirus Software and its updating

1. Computer systems used in the college should have anti-virus software installed, and it should active at all times. The primary user of a computer system is responsible for keeping the computer system compliant with this virus protection policy.
2. Individual users should make sure that respective computer systems have current virus protection software installed and maintained. He/she should make sure that the software is running correctly. It may be noted that any antivirus software that is running on a computer, which is not updated or not renewed after its warranty is of practically no use. If these responsibilities appear beyond the end user's technical skill end-user is responsible for seeking assistance from any service-providing agency.

C. INTERNET UNIT/COMPUTER CENTER

Interface INTERNET UNIT upon finding a non-compliant computer will notify the individual response the system and ask that it be brought into compliance. Such notification will be done via email/telephone and a copy of the notification will be sent to

COMPUTER CENTER, if applicable. The individual user will follow-up the notification to be certified his/her computer gains necessary compliance. The INTERNET UNIT will provide guidance as needed for the individual to gain compliance.

D. Network (Intranet & Internet) Use Policy

Network connectivity provided through the college, referred to hereafter as "the Network" through an authenticated network access connection.

During the COVID-19 Pandemic there were no classes due to lockdown everywhere, however there was a scope of online classes in the form of Youtube & whatsapp Group. The college has organised four webinars in which teachers and students got benefited from the informative lecture of resource person of the concerned field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

108217

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books and recommendation for additional books
- Updating and maintaining of all library records • Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

Computers:

The institute has an adequate number of computers with internet connections and utility software Computer systems, UPS, Software's and Servers are maintained by outsourced technicians, Lab Assistant and Lab-In Charges. IT infrastructure is maintained

by the head, IT Coordinator along with departmental coordinator.

Classrooms, Conference Hall:

Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis .Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratory:

Laboratories are regularly maintained by the Laboratory attendant. Records of equipment are maintained in stock Register as per the process. Equipments are maintained properly, calibrate serviced periodically.

Maintenance of other support systems:

Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is being done. Sanitizing of washrooms is done on regular basis. Greenery is maintained on regular basis. Power backup facilities like Generators are maintained by Internal Electrical maintenance department. Clean and hygienic drinking water is in the Institute. Water coolers are maintained and cleaned on regular basis. Overhead water tank, water coolers are cleaned periodically. Quality of drinking water is checked by measuring pH and hardness. Sports facilities are maintained by the sports committee and the menial staff. The below mentioned points are inspected before start of every semester.

1. Classroom facilities such as lights and fans, LCD projector and sound system, available internet connections are inspected before start of every semester.
2. Working condition of computers, devices, and equipment is ensured.
3. Stock checking activity is done prior to start of new semester.
4. House-keeping committee of the institute inspects the facilities like toilets, classroom corridors.
5. Food committee supervises the cleanliness and hygiene in the canteen and monitors the food quality.

6. Library committee collects specific needs of the students and staff.

7. Sports committee ensures the availability of sports equipment and monitors the usage of ground, courts and indoor games

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1856

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1314	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1314	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

979

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Class Committee : The class committee consists of student representatives and faculty representative. The class committee meeting discusses resolving various issues and better prospects as given. Result analysis of continuous internal assessment test and end semester results feedback on teaching performance of faculty.

NSS committee : it aims to involve the maximum number of students in NSS activities.

Sports & Cultural Committee : Student representatives of this committee encourage and promote various sports and cultural activities.

Anti-Sexual Harassment Cell (CICC) : The student representative in this committee helps to sustain healthy and congenial atmosphere to all the female students and staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

One of the assessments for the quality of an institution is the success of its alumni. Active alumni also mean that the institution is developing strong roots in society. It's a platform where such alumni from all walks of life meet each other and express openly their thanks and gratitude for opportunities provided to them by the alma mater.

The Alumni association makes a vital contribution by supporting the institute in the accomplishment of its mission. They can contribute as goodwill ambassadors, student recruiters, and a pool of intellectuals in a broad range of fields that can be employed in institute initiatives, both academic and administrative.

Objectives of the Alumni Association. :

1. To arrange expert Lectures by eminent alumni & other prominent industrialists of the benefit students.
2. To conduct Alumni-Students Knowledge Exchange Programs.
3. To serve as a forum to promote and foster the relationship among the alumni, the present the staff and management of a.n.college, dumka.
4. To maintain continuous interaction between the past and present students by publishing a new holding periodical Alumni day celebration, or by any other activity as decided by the

association.

5. To effectively participate in the revision of syllabi and development of curriculum.

Activities of the Alumni Association. :

1. Alumni community are regularly being greeted with wishes for Festival/College activities a informed from ancollege1979@gmail.com

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission

Describe the institution's vision for its future- the institution's expectations for its future self, embodying where the institution wants to be.

Aditya Narayan College envisages being the prime centre of learning of the country. This institution is committed to provide high quality, affordable education to all sections of society. Our motto is to prepare our students to face new challenges of the inexorable march of technology, solving growing demands and aspiration of the society.

Describe the overall mission and purpose of the institution

We, at Aditya Narayan College, aim to play an active role in inculcating the spirit of free inquiry and original thinking among the students which would align to the modern world view. At the same time, the college believes that the awareness and appreciation of our heritage is necessary for holistic development of a student's personality.

Our aim is to grow as the centre of excellence in the field of science, technology and innovation and empower the learners to lead the world in general and nation in particular in the next century towards a bright and sustainable future for mankind.

File Description	Documents
Paste link for additional information	http://ancdumka.org/AboutUs.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Academic related matters such as attendance of students, setting of internal test question papers, conduction and evaluation of internal test, design and development of question bank, appointment of eligible external examiners etc. are done independently by the departments. Appointment of teaching and nonteaching staff, promotion/increment of department employee, leave related matters, allotted subject, preparation of course material, monitoring syllabus coverage, counseling, arranging special classes for slow learners etc. are done independently by departments.

Departments are provide with full autonomy to plan and organize seminars, industrial visists, institute-industry interaction etc. Departments are given autonomy to prepare the estimates for future expansion of the departments includes infrastructure, laboratory equipment's, computers, furniture, man power requirement etc.

Participative Management

At the top management level, the Governing Body of the college has two representatives the faculty in addition to the principal.

Academic council of the institution includes HODs of all departments and four senior professors in addition to principal and member-secretary, Co-coordinator/ chairman/ conveners of committees such as time table, test, anti-ragging, discipline monitoring, women's welfare, magazine, NSS, institution-industry interaction, quality monitoring in canteen and mess, campus maintenance, counseling, are chosen from the level of HODs, senior professors and assistant professor members of the above said committees are chosen from the staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has successfully deployed its entire strategic plan in an efficient manner. Facilities like better physical infrastructure, student's activities incubation centre, the Strategy deployed in the academic plan of the institute under which various committees are formed which addresses the quality of both academic and extra-curricular activities. Many academic improvement policies are designed by the IQAC, and executed through various committees. Through these committees the institute has continuously worked for the enhancement and improvement of academic functioning according to changing demands and requirements. Following are the committees of the college:

1. **Academic council:** The Academic Council was formed for the effective implementation of the curriculum and the Teaching Learning Evaluation. The committee comprised of Departmental Head, Subject experts and senior teachers. It also provides guidelines related to preparation of Academic plans and its implementation. This committee also acquaints the teacher, their roles and responsibilities. The committee identifies the best learning-teaching practices provides suggestions.
2. **Time-Table Committee:** Every semester, this committee designs the main time table of each department including internal assessment. The committee ensures parity in the distribution of workload to the teachers. This committee also decides on remedial classes through which academic assistance can be provided to

students.

3. **Counseling committee:** This committee assigns a mentor for every student. The mentor shares information gives guidance and provides support to the students of his/her respective class. It helps a teacher to identify the personality of different students and customize their teaching strategies.

4. **Examination Committee:** This committee is responsible for conducting internal assessment and external university examinations in the college. The committee is also authorized to make policy decision with regard to organizing and holding examinations.

5. **Discipline Committee:** This committee effectively addresses all issues related to students in the college. Disciplinary actions are taken against students who violate the college rules and regulations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Most of the policy matters of the institution are evolved by the Governing Body, while the member addresses the day to day functioning of the college. The Governing Body comprises of member of parliament/Legislative assembly of the area, University representative, Government Nominee, renowned educationist and Principal of the college as per the guidelines of the higher education department of Jharkhand. The college functions through various committees headed by the principal and co-ordinated by the IQAC and makes decisions related to workload, purchase of learning resources, admissions, calendar of events, organizing various activities.

Redressal Mechanism: This activity is functions through a committee comprising of in charge and students. This committee attempts to address the real time problems and complaint

students. The committee aims at promoting and maintaining a safe and unprejudiced learning environment. The function of this is to look into the complaints lodged by any student and judge their merits. Anyone with a genuine grievance may approach the committee in charge in person or in consultation with the officer-in-charge of the committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Following are the welfare schemes available for teaching and non-teaching staff:

- * Service benefits like PF, Study leave, Maternity leave etc.
- * Salary Advance to needy staff members
- * Encouragement for research and development activities.

* Employee gets fees concession for their ward

* Jobs on compassionate grounds to family members of the non-teaching staff

* COVID-19 Vaccination Drive for Students and Staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal system for teaching and Non-teaching staff is maintained by the Governing Body in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a Permanent Affiliated & Govt. Aided Unit of S. K. M. University, Dumka (Jharkhand) & Registered under 2(F) & 12 (B) of UGC Act, 1956. It calls for regular internal and external auditing and maintains a transparent record of all financial transactions. External Surveillance Audit is conducted by Chartered Accountants. Vouchers, TDS, bills, quotations, purchase orders and authority of payments are examined by the auditors. The final approving authority for any financial transaction is the Governing Body of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major source of income is grant in aid from state government, fees collection from students and RUSA grant under UGC scheme. A part of the grant received from such sources is used in construction and maintenance of infrastructure facilities as buildings for various departments, administrative block, lab equipment, boys' hostel building, canteen and sports centre.

Fee concession has been given by the college to encourage the poor, needy and meritorious students. There is a monitoring cell constituted to ensure the proper utilization of finances allocated to different facilities/activities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC encourages the faculty members and students to actively participate in extracurricular activities and motivates the faculty to publish research papers in UGC approved journals. Regular internal counseling are conducted for the teachers by which they are guided to prepare research papers and present them in seminars/conferences conducted by the college as well as organized by other institutions. Other objectives of the college IQAC are as follows:

1. To determine the exact role of IQAC in maintaining overall quality standards in a college.
2. To find solutions to issues/problems if any are discovered

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Preparation of Lesson Plan: The teaching-learning process is continuously reviewed by the college. The teaching plan of semester is effectively implemented as per the requirements. Faculty members are instructed to complete their lesson plan in the beginning of the semester for their respective subjects. The lesson plan includes topics, planned date, content analysis, expected learning outcome, resource usage and the evaluation technique. Lesson plans are strictly followed by the teachers is monitored by the Head of the Department. The lecture delivery system is analyzed with the lesson plan. Head of the Department takes rounds and observes lectures delivered by the staff and reviews the progress of the completion of the syllabus in the staff meeting periodically. Teachers are expected to conduct extra coaching classes for slow learners. The Principal personally reviews implementation of the academic calendar. Any discrepancy in the implementation is taken very seriously. Through these measures the teaching learning process and general discipline have improved. Review of learning outcome is done by taking feedback from the students. Oral feedback will be taken by the teachers of the Department and the Principal, and written feedback is also in practice. According to the feedback, corrective measures are taken by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following are the initiated by the Institution for the promotion of gender equity during the year.

- a) Safety and Security
- b) Counseling
- c) Common Rooms

Aditya Narayan College sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happened in the society by various activities. The college promotes gender equity in admissions, recruitment, administrative functionality and academic activities. The college makes sincere efforts to women faculty and students. The college considers safety and security of the girl students as paramount and has initiated many mitigate measures. The sanitary napkin incinerators as well as sanitary napkin vending machines are installed for the maintenance of health and hygiene for girls. The women cell interacts with students on various gender problems and personal distress, so as to develop the sensitization of students and solve social issues. Ladies common room facilities are made available. The boys' hostels are fenced and gated properly. The ragging committee and squads monitor and ensure that the campus and hostels are ragging-free.

File Description	Documents
Annual gender sensitization action plan	https://youtube.com/channel/UCaSQdEvwKFHJn3HJnqZblJw
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management

2. Bio-Medical Waste

Solid Waste Management: - Solid Waste generated from our institute is segregated into organic waste and inorganic waste and processed separately. The quantity of solid waste generated from the campus is very small and after conversion it is used in gardening.

Bio- medical waste Management: As per the bio-medical waste management the college is collecting the sanitary napkin from the ladies common room in a yellow colour bin within the campus and periodically handed over for bio medical waste treatment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is undertaking, several efforts and initiatives by

providing an inclusive environment for students, teaching and non-teaching staff by tolerance and harmony towards cultural, regional, linguistic. Swachh Bharat Abhiyan, Unnat Bharat Abhiyan has also been an important initiative taken up by the college where we have organized an awareness rally. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all. Workshop was also conducted on youth empowerment and skills to motivate the creative impulses to enhance their confidence. Events also conducted by NSS on Sadbhavana Diwas, oath taking for Anti terrorism Day, Yoga Day, Blood donation Camp etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our College takes all possible initiatives by conducting several events and programmes for strengthening the students, teaching and non-teaching staff to become more responsible citizens of our country by sensitizing them to the constitution of the country. The college motivates the students and staffs every year by organizing blood donation camp where the staffs students are sensitized on the importance of the activity and are encouraged to participate in the life of India citizens. Our college also celebrate National Women's Day. International yoga day was also organized inside the college campus. The Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular practice of the programme. Environmental science constitutes the part of curricular teaching and evaluation to sensitize the students towards the ecosystem and environment. Our college celebrates world environment day where Students are sensitized to adopt green practices, conservation of natural resources, alternative source of renewable energy, and also awareness programmes on different issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates national festivals anniversaries and memorials of great personalities of the nation remembering their sacrifices achievements for our country.

1. World population day is celebrated on 11th July 2020.
2. National Quami Ekta diwas celebrated on 31.10.2020.
3. Human Rights day celebrated on 10.12.2020.
4. Independence Day celebration on 15th August.
5. NSS day is celebrated on 24th August.
6. Teacher's day is celebrated on 5th September.

7. Gandhi Jayanti is celebrated on 2nd October.
8. World Environmental day was celebrated on 5th June 2021.
9. One day Web-workshop on "Beat COVID-19 helper Skills" celebrated on 17.06.2021.
10. Voter awareness day celebrated on 25.01.2021.
11. Republic day celebrated 26.01.2021.
12. Awareness of Cancer day celebrated on 3rd and 4th February 2021.
13. International woman day celebrated on 8th March 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

1. Title of the Practice Teachers use ICT enabled tools for effective teaching-learning process:

Educational systems worldwide have been affected by the Covid-19 pandemic, leading to the closures of schools and colleges. Most governments around the world have temporarily closed their educational institutions in order to restrain the spread of Covid-19. This requires all elements of educational setup to adapt and to continue the teaching learning process.

Best Practice: 2

The Covid-19 impact was everywhere, which resulted in the closure of Schools and other educational institutions. Initially, most governments have decided to temporarily close the schools to reduce the impact of Covid-19. Later it was reopened for a shorter period, which increased the number of infection rates and

then closed again.

Though college is closed, students are attending their classes through various education initiatives like online classes. Though it is a good thing happening on the other side, there are lots of students who didn't own the resources to attend the online classes suffer a lot. Many students were

Struggling to obtain the gadgets required for online classes. Teachers who are all experts in

Blackboard, Chalk, books, and classroom teaching are really new to this digital teaching, but they tried their based to

adopt the new methods and handling it.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Education is empowerment and the college strives to benefit the hitherto socially and economically marginalized population. Aditya Narayan College envisages being the prime centre of learning of the country. Our endeavour is to produce informed and self-reliant citizens who would undertake the task of nation building in the days to come. This institution is committed to provide high quality, affordable education to all sections of society. Being the critical component of human development, the college aims to equip our students with knowledge and skill that allow them to make greater contribution to society. Our motto is to prepare our students to face new challenges of the inexorable march of technology, solving growing demands and aspiration of the society in unlocking and harnessing new knowledge and innovative ideas, building cultural understanding and modelling environment that promote dialogue and debate. We believe that "We cannot always build future for youth but we can build youth for future."

Aditya Narayan College envisions the educational development of the Jharkhand state with special attention to the needs of the

tribal students of the region.

Describe the overall mission and purpose of the institution

We, at Aditya Narayan College, aim to play an active role in inculcating the spirit of free inquiry and original thinking among the students which would align to the modern world view. At the same time, the college believes that the awareness and appreciation of our heritage is necessary for holistic development of a student's personality.

Our aim is to grow as the centre of excellence in the field of science, technology and innovation and empower the learners to lead the world in general and nation in particular in the next century towards a bright and sustainable future for mankind.

We enable our students to realize their potential and self-worth so that they evolve as leaders and transforming agents who make a significant contribution in all spheres of National and Global life. In the knowledge society that is evolving, nurture a community of learners motivated by a quest for academic excellence. We equip our students with the latest technological and soft skills as well as other learning resources available, so that they have the confidence to cope with the emerging demands of a digitalized world. In the pursuit of an inclusive development model, create and maintain an institutional ethos for multi-cultural thinking, freedom to learn experiment, question, and innovate by developing critical and cognitive faculties.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The action plan for the next academic year is as follows:

1. Introduction of some professional courses.
2. The college plans to demand more funds from UGC and RUSA for the construction of separate Science Block, Commerce Block, Auditorium, & to develop other infrastructural facilities.
3. The college will take proper initiatives to enhance academic excellence.

4. Skill Development of the students will be taken into consideration by inculcating core values among them further by imparting value based education.
5. Enhancement of social compatibility of the students by giving better opportunity of social interaction through activities of NSS.
6. Implementation of learning management system (LMS).
7. Formation of a tracking club comprising of teaching, non-teaching staff and students of the college.

NAAC