



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ADITYA NARAYAN COLLEGE, DUMKA
Name of the head of the Institution		DR. SANJAY KUMAR SINGH
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06434222412
Mobile no.		9931008707
Registered Email		ancollege1979@gmail.com
Alternate Email		rabiulanc@rediffamil.com
Address		NETUR PAHARI, VIA- KULHARIA
City/Town		DUMKA
State/UT		Jharkhand
Pincode		814101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. Md. RABIUL ISLAM
Phone no/Alternate Phone no.	06434222412
Mobile no.	9431307644
Registered Email	rabiulanc@rediffamil.com
Alternate Email	ancollege1979@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ancdumka.org/DOCUMENTS/AQAR%20Report%202017-18.pdf
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes http://ancdumka.org/DOCUMENTS/Academic%20Calendar%202018-19.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.58	2017	22-Feb-2017	21-Feb-2022

6. Date of Establishment of IQAC

23-Mar-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar on Women Empowerment	08-Mar-2019 1	45
Departmental Seminar	01-Feb-2019	40

	2	
Plantation	15-Mar-2019 1	15
Departmental Seminar	03-Apr-2019 1	50
Palntation	05-May-2019 1	20
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ADITYA NARAYAN COLLEGE, DUMKA	7	RUSA	2019 1	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

CONSTRUCTION OF ADDITIONAL GIRLS & BOYS TOILET

CONSTRUCTION OF ADDITIONAL CLASSROOM/PRACTICAL ROOM

REPAIRING BUILDING

PLANTATION PROGRAMME

CAMPUS CLEANNESS

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Campus cleaning	It is very important to keep the college campus clean and tidy while studing. With the help of IQAC and NSS Volunteers we keep our college very clean and tidy.
Plantation Programme	As a result of Planting trees, the whole environment will become green and Pollution free. Due to the planting of trees every year, our college has become completely green.
Repairing Building	The repair of the old building from RUSA fund is being progress. It can be used after repairing the old building.
Construction of Additional Girls and Boys toilet	As the number of students increased, the college needed more Girls and Boys toilets. Efforts of IQAC have made it Possible today.
Construction of Additional Classroom/Practical Room	There is a need for more classrooms and Practical rooms as the students body grows. So construction of additional classroom/Practical rooms is going on from RUSA fund. Hopefully we can make a seating arrangement for the extra students.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	19-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

28-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Aditya Narayan College is currently having the following mechanisms for effective deliver of curriculum:- We adopt the curriculum overview provided by the Sido Kanhu Murmu University, Dumka. Depending on our resource potentiality, Institutional goals and concern towards the students, we impart quality education. The institution has developed a structure and effective implementation of the curriculum. Following are the various means through which it executives the curriculum. 1. HOD's Meeting are held once in 30 days. Head of the department discuss their action plan to arrive an optimal and effective way. 2. At the beginning of academic session, department meeting is held in every department. Academic calendar is prepared as per the Sido Kanhu Murmu University academic schedule and the requirements at the department level as per the action plan formed. 3. A Lesson plan includes course outcomes, course objective, contents topics, reference books and the expected outcomes from the students by burning through the topics prepare by respective faculty members at the beginning of each semester. Number of Classes for each topic is decided according to the syllabus. 4. College administration provides a well constructed weekly routine for each class. 5. Department Heads prepare the routine which is approved by the principal. 6. Teacher prepares their lecture according to the syllabus allotted and classes available. 7. Classes are held according to the schedule under the supervision of college administration. 8. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as a. Chalk and Blackboard method b. ICT-enabled teaching learning method. c. Use of different software. d. Use of Scientific models and charts for effective lecture delivery. e. Distribution of class notes by teachers. f. Group discussion among the students during the class. g. Micro teaching and seminars by students related to curriculum. h. Need based survey Programmers, field works and educational excursions are carried by the department. i. Project work, dissertations are conducted fulfillment of their degrees. j. Seminars and special talks by experts are also arranged regularly for advance studies. k. The college also conducts various programmed on human rights to provide awareness among the students. • Blood Donation Programme • Swatch Bharat • Tree Plantation • Health awareness Programme and so on. l. The Discipline committee is plays a vibrant role in the maintains of discipline of the complete campus. m. As per the guidelines of S.K.M.U, Dumka Anti-Ragging committee has been constituted to handle the issues pertaining to ragging. Regular class test, Mid-term examination, mid semester examination, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students, Remedial and tutorial classes are also conducted based on requirement. Departments maintain the detailed record of the class assessments project reports etc. College administration also keeps a vigilant eye on the results departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching learning, development of different methods of effective curriculum delivery. Thanks

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	01/01/2018
BSc	UG	01/01/2018
BCom	UG	01/01/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college regularly collects feedback on its courses of study and the syllabi from the various stakeholders: 1. The Governing Body and the Board of

Management evaluate the roll out and acceptance of other wise of these academic programmers. 2. The faculty members put together the course structures and objectives. 3. Each student is given the Sido Kanhu Murmu University, Dumka Syllabi of every course of Study, their objectives and evaluation patterns. The student feedback is taken offline twice a year. 4. Course wise regular student feedback is collected on teaching and learning and communicated to respective faculty members. So that assesses them to improve and contribute to teaching learning process in a positive way. 5. Field trips and assignment enrich intra mural learning with like situations and industrial exposure it also ensure the implementation of the choice bared credit system (CBCS). The points are calculated according to the grades given by the students in various criteria. The grades are given as A, B, C, D, (Where A4, B3, C2, D1.5,). The Average and percentage of various criteria are calculated. The strength and weaknesses mentioned by the students are summarized. Feedback is also collected from the parents during Parent Teacher Meetings that are organized by each and every department of the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in GB of the college for necessary action. Strengths of the college are also taken into consideration for further up gradation. Student's feedback is filled by UG Students on their last Examination day in the college i.e., UG part-III/Semester - VI exam. Attendance of each student is mentioned in the feedback form. Feedback is received on varied aspects of the college including location, office, canteen, laboratory, library, administration and academics.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	2960	2150	2150
BCom	UG	260	105	105
BSc	UG	662	363	363
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2618	0	58	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

17	10	41	1	1	41
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes through Tutor ward (presently Mentor-Mentee) system: The college has since last several years practiced a system of mentoring called the Tutor-ward system, whereby a tutor was provided to every ward to look after his/her academic and psychological wellbeing and also monitor class attendance and performance. The same system has now been restructured and named mentor system. Under the Mentor system, the teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a teacher as their mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed mentor are displayed on the college notice board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provides primary psychological counseling to those who need them and refer them for more professional counseling, if required. At the beginning of the academic session, the mentors conduct orientation programmers for the mentees, where by the are acquainted with the institution, its goals and mission, the facilities available and the regulations of the Sido Kanhu Murmu University, Dumka. The mentors maintain the biographic details of each individual mentee including educational background and socio-economic status. They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring the mentor system apart from its formal part also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2618	58	1 : 45

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	58	12	0	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Assistant Professor	NIL
2019	NIL	Assistant Professor	NIL

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	SEM 4	19/08/2019	17/10/2019

BCom	UG	SEM 4	19/08/2019	17/10/2019
BSc	UG	SEM	19/08/2019	17/10/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the Core courses. Some Departments are also evaluating their Departmental students through organizing debates, group discussion, seminar presentation etc. The college has switched over to the MCQ type questions for the evaluation of the internal exam of students. Moreover, the college has begun the consideration of taking the class under newly introduced CBCS system through OMR sheets from the coming years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year as per the direction of Sido Kanhu Murmu University, Dumka and distributes it to the students at the time of their admission in the college and the academic session. The academic calendar is also distributed among all teaching non-teaching staff of the college. The academic calendar, contains the yearly schedule of the college ranging from the list of holidays (National level holidays, state level holidays, local holidays and the Institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of activities of NSS for career development and placement Cell are also given in the academic calendar. Schedule of other activities such as Parent-teacher meeting, College social and other Cultural programmed, College sports etc are provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ancdumka.org/Course.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	UG	933	907	97.21
Nill	BSc	UG	208	205	98.5
Nill	BCom	UG	105	103	98

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ancdumka.org/DOCUMENTS/Student%20Satisfaction%20Survey%20of%20A.N.College,%20Dumka.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0
International Projects	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Major Projects	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Water Pollution	Zoology	01/02/2019
Wild life conservation	Zoology	04/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Debate competition in Lokmanthan Program	Ankit Dubey	S.K.M.University, Dumka	16/09/2018	2nd Prize
Debate competition on Gandhi Jayanti	Ankit Dubey	S.K.M.University, Dumka	02/10/2018	2nd Prize
Debate Competition on District Youth Parliament	Ankit Dubey	Organized by Ministry of Youth Affair	19/01/2019	1st Prize
Debate	Ankit Dubey	organized by	17/12/2019	1st Prize

competition on Election Carnival		District Administrative Dumka		
Debate Competition on State Level youth Parliament	Ankit Dubey	organized by District Administrative Dumka	07/02/2019	5th Prize
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	0
International	NIL	0	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	0
NIL	NIL	NIL	2018	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
NIL	NIL	NIL	2018	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	0	0	0	0
Resource persons	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation of Independence Day	Nss Units	5	25
Observation of Republic Day	Nss Units	5	25
Environmental Awareness Day	Nss Units	7	45
Blood Donation	Nss Units	16	29
Participation in Road safety	Nss Units	8	67
Observation of World Aids Day	Nss Units	8	52
Observation of Rashtriya Ekta Diwas	Nss Units	12	63
Awareness Programme on vector Borne Disease	Nss Units	12	38
Green Drive	Nss Units	8	45
Swachhta Pakhwada	Nss Units	10	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NSS	NSS Award	Ministry of Youth affairs Sports (Department of Youth Affairs) New Delhi	1
NSS	NSS	DC	1
26th National Children Science Congress	Certificate of Achievement award	DEO Dumka	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Lok Sabha Election	Nss	Voters Awareness	15	65
International Yoga Day	Nss	yoga Session	35	55
Swatch Bharat	NSS Unit 1,2,3,4,5	Swachta pakhwara	10	50
World Aids Day	Nss	Aids Awareness	8	52
Bidhansabha election	Jharkhand Govt. Election	Voters Awareness	13	62
Gender Issue	NSS Unit 1,2,3,4,5	Sensitivity Training	4	45

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Allahabad Bank	01/07/2018	Vocational Training	55
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20000000	20000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Fully	NIL	2018
NIL	Partially	NIL	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6517	1880354	0	0	6517	1880354
Reference Books	589	180016	0	0	589	180016
e-Books	0	0	0	0	0	0
Journals	531	180011	0	0	531	180011

e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	1	1	0	1	7	28	50	0
Added	30	1	1	0	1	0	0	0	0
Total	60	2	2	0	2	7	28	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7000000	7000000	7000000	7000000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: • The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. • The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. • There is systematic disposal of waste.

Library- The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. The Library has special facility for visually challenged students by setting up two special computers for them. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: Regarding the maintenance of indoor Badminton/ Volley Ball court / Football college sports in charge consult coaches. In their guidance accommodations are arranged. Computers- Centralized computer laboratory established by UGC and RUSA funds and more funds are used to maintain computers in the college Classrooms-The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. With the help of the two full time sweepers cleanliness of class rooms is maintained. A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

<http://ancdumka.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	e-Kalyan	864	3317760
Financial Support from Other Sources			
a) National	National Scholarship Portal	120	480000
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Diwas	21/06/2019	530	Bihar Yoga University, Munger

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	-	0	0	0	0
2019	-	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
-	0	0	-	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	319	B.A, B.Sc., B.Com	Bengali, English, Economics, Hindi, History, H.Sc, Geography, G.Thought, Political Science, Math, Physics,	SKMU, TMBU	M.A, M.Sc.

			Chemistry, Botany, Zoology, Commerce		
2019	318	B.A, B.Sc., B.Com	Bengali, English, Economics, Hindi, History, H.Sc, Geography, G.Thought, Political Science, Math, Physics, Chemistry, Botany, Zoology, Commerce	SKMU, TMBU	M.A, M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Welcome	Institutional	501
Teachers day Celebration	Institutional	400
Annual Youth festival	Institutional	301
Saraswati Puja	Institutional	500
Hindi Diwas	Institutional	402
Annual Sports	Institutional	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	-	National	Nill	Nill	-	-
2018	-	Internat ional	Nill	Nill	-	-
2019	-	National	Nill	Nill	-	-
2019	-	Internat ional	Nill	Nill	-	-

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union of the College works the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students' Union in 2018-19 are :- Cultural Activities : a. Organising Nabin Baran Utsav (freshers' Welcome), a cultural programme to welcome the newly admitted students in the college. b. Celebration of birth and death anniversary of Rabindranath Tagore in the college. c. Observation of Teachers' day to mark the birth anniversary of Dr. S. Radhakrishnan. d. Organasation of the annual Youth Festival. e. Celebration of Saraswati Puja in the College. Sports Activities : a. Organisation of Intra College Football tournament. b. Organisation of Intra College Cricket Tournament. Other Activities : a. Providing a list of financially backward students to the college to make them get fees concession from the college fund. b. Being a part of the organizing team of the Blood Donation Camp held each year in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Aditya Narayan College, Dumka the very epitome of excellence, stands like an iron pillar in the heart of Dumka a place enriched with historical, Political and cultural heritage. This college has become an icon by nurturing not only good students but also good citizens. As with almost all success stories, this college's road to success has also been full of ups and downs, and Elders Club, the Alumni Association of this college, has always been with this college like the hanging stills of a Bunyan tree, giving all-around support and providing refreshing nourishments. Through rigorous hard work "Elders Club" has become the central point of connection for all the people associated with Aditya Narayan College, Dumka and looks forward to continue it . Elders Club is the bridge of the gap between the new and the old, providing a mutually beneficial environmental. It conducts and orchestra of unequal melodies and creates beautiful music out of them. It rejuvenates the very roots of the institution, ensuring a beautiful future, through interactions between the past and the presents. Elders Club had been humble but it also has been important. It has been organizing various activities right from the beginning of its establishment. It has been conducting benefit programs, executing awareness programs, planning seminars, ensuring annual reunions the list is never ending, and exhaustive.

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Aditya Narayan College has three campus area (Arts, Science and Commerce). Formation of different statutory sub Committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	1. Motivates faculty members for research publication in peer reviewed journals with high impact factor. 2. Encourages them to present papers in international/ National/ State Level Seminars, workshops and to act as resource persons. 3. Motivates the faculty members and the students to organize various seminars workshops at Institutional level.
Library, ICT and Physical Infrastructure / Instrumentation	1. Provision for Wi-Fi facility in both the campuses for use of the e-learning resources. 2. Increase of the internet bandwidth from 15 mbps to 80 mbps . 3. Provision for internet connection in the library to access the e-resources. 4. Provision of more model class rooms and auditoriums under college fund and other external funds. 5. Procurement of more equipment under Rusa Fund . 6. Procurement of more desktop and laptop computers under Rusa fund.
Human Resource Management	1. Motivating and facilitation the faculty members to participate in refresher Orientation Courses. 2. Arrangement of computer training programmes related to Tally and MS-

	Office For Non-Teaching Staff. 3. Maintenance of Women Grievance Committee , Anti-Ragging Committee , Sexual Harassment Committee.
Industry Interaction / Collaboration	Nothing
Admission of Students	Online Admission including online payment facility in UG courses.
Curriculum Development	1. Inclusion of field work and educational excursion in Undergraduate and levels. 2. Complementing traditional written examination with project work and seminar presentation based evaluation.
Teaching and Learning	1. Wide access to internet facility to inculcate online learning management resources. 2. Books facility for carrying out project works. 3. Learning through field work .
Examination and Evaluation	College has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all stakeholders.
Administration	Notice display system for students and other stakeholder. Regular exercises of e-tendering process through Govt. Portal. Regular exercises of PFMS portal to upload expenditure related to Rusa Fund.
Finance and Accounts	Fully computerized office and accounts section. Maintenance the college accounts through Computer . Reception of Salary from Govt. Aid and college fund through Allahabad Bank.
Student Admission and Support	Online admission including online payment gateway. Maintaining students database through Computer. Implemented online CBCS semester information system.
Examination	Initiated online Portal- Entry in service facility for competitive Exams for UG Students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One day Orientation Programme on CBCS in UG Courses	Nil	26/08/2018	26/08/2018	59	Nil
2019	2 days workshop on safety awareness	Nil	18/04/2019	19/04/2019	59	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	08/08/2018	28/08/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Students welfare fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has mechanism for internal and external audit. Internal audit is carried out twice in a year. External audit is carried out once in a year.

external auditor verifies all receipts and expenses bills , payments of the financial year. Auditor Name : Mr. Arun Kumar (C.A) Financial Year From 2016 -2017, 2017-18, 2018-19.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC	No	NA
Administrative	No	NA	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing valuable suggestion for development of the institution. 2. Pointing out the weaknesses of the college related Department and suggesting rectification. 3. Communicating views which the students feel shy to communicate directly to the teacher about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training of the office staff so that they are able to handle the online admission and registration of students. 2. Support staff of Accounts departments was trained by the college to be proficient with PFMS of the government of India. 3. Training for Smart classes.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Safety awareness programmed	09/01/2018	11/01/2018	12/01/2019	50
2019	Green Drive	04/02/2019	04/02/2019	04/02/2019	60

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day college Level Seminar for skill development for Female students- Basic Skill of Photography	29/03/2019	29/03/2019	28	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. For promoting awareness against wastage of Water Electricity. 2. Green Drive (Planting of trees) inside college campus by NSS Units of the College. Installation of ample number of power Saving LED lights in Campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2529
Provision for lift	No	0
Ramp/Rails	Yes	10
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	19/02/2018	2	Annual Road	Safety awareness	67

					Safety week closing ceremony		
2018	1	1	01/12/2018	1	Observation of world Aids Day	Public Health	52
2018	1	1	26/01/2019	1	Green Drive and Republic Day	Plantation	45
2018	1	1	28/03/2018	1	Blood Donation Camp	Public Health	21
2018	1	1	18/08/2018	2	Swachhta Pakhwada	Clean Environment	50
2019	1	1	19/02/2019	2	Annual Road Safety week closing ceremony	Safety awareness	67
2019	1	1	01/12/2019	1	Observation of world Aids Day	Public Health	52
2019	1	1	26/01/2019	1	Green Drive and Republic Day	Plantation	45
2019	1	1	28/03/2019	1	Blood Donation Camp	Public Health	21
2019	1	1	18/08/2019	2	Swachhta Pakhwada	Clean Environment	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Diary 2018-19 for all students	14/03/2019	A code of Conduct for students is illustrated in the Academic Diary.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Republic Day	26/01/2018	26/01/2018	45
Celebration of Independence Day	15/08/2018	15/08/2018	52

Celebration of Republic Day	26/01/2019	26/01/2019	65
Celebration of Independence Day	15/08/2019	15/08/2019	66
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Initiatives for Bio-diversity Audit in the Institution. 2. Active Initiatives and surveys for setting up Garden. 3. Use of Organic manures and fertilizers in the college garden. 4. Installation of ample number of Power Saving LED lights in both Campus. 5. Planting of Plants trees inside the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 NSS Activities The college has four NSS units, namely Units 1, 2,3,4 under the able leadership of four programmer officers. Units are actively engaged in several activities within and outside the college. Some of these are 1. Celebration of World Population Day. 2. Swachhta Pakhwada Program. 3. Tree Plantation . 4. Celebration of Rastriya Ekta divas. 5. One NSS Volunteer Participated in State Republic day parade. 6. Observance of world Aids day. 7. Nss volunteer participated in "Annual Road safety Week closing ceremony. Best Practice : 2 maintenance of Environment friendly campuses. The college has two campuses, both of which are environment friendly green campuses. Both the campuses have lots of perennial and seasonal plant species. The college regularly maintains these species. Both the campuses are swachh campuses. The green audit is in progress. The campuses are tobacco and plastic free zones. The college also maintains precaution in making disposal of the laboratory wastes. The chemical fertilizers are replaced by bio-fertilizers for use in the college campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ancdumka.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

When something is the best it can be, or reaches the highest point, it is can be called exemplary and worth imitating. It is a responsive, learning and continuously evolving organization that is guided by certain values, which it looks to instill among all ranks of NSS. It nurtures a sense of patriotic commitment by encouraging contribution to national development like organizing Tree Plantation Programs in and around the college. By organizing regular Blood Donation camps within the college premises, it is sensitive to the socially disadvantaged citizens. It organized the recent one on 23rd January 2019. Coordination of the NSS in Anti-Tobacco campaign points out the necessity of a healthy lifestyle and inculcates habits of self-restraint and self-awareness. The environment awareness programs show commitment towards the development of the community. It celebrated the world Environment day on 5th June 2019.

Provide the weblink of the institution

<http://ancdumka.org>

8.Future Plans of Actions for Next Academic Year

The College plans the following for implementation in future- 1. Introducing of some Professional courses. 2. The college is thinking of building Science Campus , Commerce Campus and Arts Campus Separately. 3. Enhancing academic excellence. 4. Development of skills of the students by inculcating core values among them further by imparting value-based education. 5. Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS. 6. Enhancement of infrastructural facilities. 7. Implementation of the learning management system.